



25th October 2023

Dear Secretaries / Co-ordinators

ARMIDALE SPRING BIBLE WEEK	CHILDREN'S CAMP
CHRISTADELPHIAN REFUGEE ASSISTANCE COUNCIL INC	COMBINED MEMORIAL MEETING
FAMILY WEEK	HAT HEAD CAMP
INTER-ECCLESIAL SPEAKING PLAN	ISOLATION LEAGUE
NSW CONFERENCE 2024 @ NEWCASTLE - PROGRESS	NCC TREASURER
NORTHERN COMBINED WEEKEND	NCC WEBSITE
LAMB OF GOD	SCYP
SUPPORT NETWORK	SYDNEY YOUTH WEEK 2023
WOMEN @ THE WELL	WORSHIP BOOK (FINANCIAL REPORT ONLY)

REPORT TO THE NCC BY 23rd JANUARY 2024

Your report for the 2023 calendar year is due **no later than 23rd January 2024** so that it can be circulated to ecclesial Secretary / Recorders early in February with the agenda for the February Annual General Meeting. Please provide your report in an MS Word / MS Excel format, not as a PDF. This is so it can be merged together with the other Committee reports.

The report can include:

- any features you wish to highlight about your activities during the year.
- any issues with which the ecclesias should be familiar.
- a list of office bearers and any changes to the committee.
- you may care to offer more detail if you feel it is relevant.

A financial statement should also be presented if applicable. This can be simply:

- the opening balance at 1.1.2023 and the closing balance at 31.12.2023.
- a statement of total income and expenditure.
- significant items of income and expenditure.

This is the official process of accountability to the New South Wales ecclesias, being incorporated and needing to demonstrate financial accountability. This is as outlined in the [current NCC Handbook](#).

You can submit your Committee report before 23rd January 2024 if your Committee has already finalised their work for 2023.

If you have any questions please contact me.

Looking forward to your report(s).

With love in Christ

Paul