

## **NSW Risk Support Team Charter**

### ***Purpose***

The NSW Risk Support Team (NRST), which operates for administrative purposes under the NSW Christadelphian Committee (NCC), has been formed in the following context:

- Regulators, law enforcement, insurers and the broader community are placing increasing expectations on religious bodies regarding governance, risk management and regulatory compliance.
- As a Christadelphian community in NSW, we have endeavoured to meet these expectations as individual ecclesias or inter-ecclesial committees but sometimes without the resources or necessary experience to respond to the changing environment.
- The increasing complexity of changes can be compounded by ecclesias or inter-ecclesial committees being unaware of changes or their implications and failing to meet new requirements.
- The consequence of not meeting requirements can be severe, including heavy fines, jail, financial risk, and adverse media publicity.

The NRST is set up to support NSW Christadelphian ecclesias as individual entities or in combination for shared activities (e.g. combined weekends, conferences, young people's events) and inter-ecclesial committees to assist in managing risk, with an initial focus on safeguarding children.

At the request of a NSW ecclesia or inter-ecclesial committee, the NRST will endeavour to provide advice/support, including:

- Education on potential expectations of regulators, law enforcement and insurers in the areas of governance, risk management and compliance.
- Provision of materials, frameworks, and guides to help NSW ecclesias and inter-ecclesial committees implement their policies and procedures to meet governance, risk management and compliance requirements.
- Seeking to develop capabilities to facilitate independent review of their capability to meet requirements.

### ***Role & Responsibilities***

It is recognised that responsibility for governance, risk management and compliance rests with ecclesias or inter-ecclesial committees as individual entities or in combination for common activities.

At the request of a NSW ecclesia or inter-ecclesial committee, the NRST will endeavour to:

- Develop documentation to assist with management of risk in the areas of governance and regulatory compliance, utilising AACE materials where relevant.
- Offer advice on governance and risk management, including potential enhancement opportunities.
- Coordinate independent review of their risk management environment/practice.

- Identify mechanisms to assist NSW ecclesias keep up to date with changes to regulations and laws affecting the operating environment.

The role of the NRST is advisory only and may evolve over time as it responds to the needs and requests for assistance of NSW ecclesias or inter-ecclesial committees.

## ***Membership***

The NRST will comprise members with experience in relevant disciplines such as operational risk management, audit, regulatory affairs, or regulatory change management, or who have subject matter expertise in a relevant area of compliance or risk (eg safeguarding children).

Members will be volunteers from Christadelphian ecclesias, preferably from NSW, who may request to join at any time. The NRST will comprise a minimum of three members.

From time to time the NRST may invite others, including external advisors and presenters with subject matter expertise, in meeting the needs or requests for assistance of NSW ecclesias/inter-ecclesial committees.

## ***Meetings***

The NRST will initially meet monthly at times the team may determine, but normally in advance of a NCC meeting.

The team may convene additional ad hoc meetings as necessary.

## ***Minutes***

Confirmed minutes of NRST meetings will be circulated to the NCC and NSW ecclesias.

## ***Review***

The Charter will be reviewed at least annually at the first meeting of the NRST in the calendar year.

## ***Change History***

Version 0.1	Draft Charter for review by Richard Steel
Version 0.2	Updated draft following feedback at NRST meeting on 18 September 2023
Version 0.3	Updated draft as at 13 October 2023
Version 0.4	Updated draft as at 9 November 2023
Version 1.0	Finalised in NRST meeting of 13 November 2023