

NCC Meeting 28/11/2023 (November) - Minutes & Actions

Meeting: 39

Attendees (Quorum=5 NCC Ecclesias / Attendees & Ecclesias): - 5 NCC ecclesias represented
 Robert Beer (Doonside), Paul Niven (Sutherland, NCC Secretary), Sam Dando (Hurstville District), Richard Steel (NRST), Ken Pooley (Shaftesbury Road), Phil Pooley (2023 Kids Camp Secretary), Philip & Samantha Henry (SCYP), Steve Hall (Castle Hill), Colin Hillman (NCC Treasurer) and Wayne Levick (2024 Newcastle Conference Chair)

Apologies: David Niven (Lakemba)

NCC Zoom Meeting Link: <https://cilmeet.me/nswaustralia/Committee>

Room Key: **committee**

Chair Sam Dando

Opening Prayer / Time

Ken Pooley

8:03 PM

1	Review of Previous Minutes	Were taken as read and adopted - Minutes were accepted; online, if no dissenters then agreement is assumed.
2	Review of Outstanding	* See Outstanding Actions tab and the Completed Actions tab (for items completed since the last meeting)
3	Emerging Business	* November - SCYP Committee Advisors + ecclesial nominated SCYP Hosts for the year * February - AGM & Annual Reports * Nomination of 2027 Youth Conference Secretary & Chair
4	Items Agreed Since Last Meeting	
5	Finance	* Ecclesias that are significantly outstanding are: Doonside (for 2022), West Ryde & Taree.
6	Correspondence IN / OUT	* Relevant correspondence IN / OUT have been listed under related topic / sub committee area as well as the "Correspondence in-out" tab.
7	Calendar Update	* Each ecclesial Secretary/Recorder can add calendar events and distribute communications via the NCC Calendar app. Contact the Secretary for assistance (at least initially). <i>Any Anniversaries, Camps, Study Weekends and funeral notices should be added to the NCC Calendar or sent to the NCC Secretary (ncc@aaace.info).</i> <i>* Please include baptisms, engagements and weddings in the Calendar. Our whole community would love to hear the good news.</i>
8	Who's Who	* <i>Who's Who updates are to be sent to the Secretary. See "Document Links" tab. For updates to Secretary / Recorder and ecclesial details use the link on the right.</i> * Lakemba's situation hasn't changed whilst they work on their dissolution. https://christadelphiansaustralia.org.au/ncc/Secretary.html#form1-40
9	Child Safety	* There were no known Child Safety issues raised at the meeting. * NCC Secretary to do a status check on WWCC of all Sub Committees as well a reminder that Risk Assessment should be forwarded to the NCC Secretary prior to events occurring. * Review of the current NCC Child Safety Policy based on the 2023 AACE/NSW template (the draft having been circulated to all NCC Ecclesias and Sub Committees). This draft will be review and revisited at the next NCC Meeting (noting unique position of the NCC, draft contains some onerous and some impossible obligations (e.g. sign off to a code of conduct by all). The draft is not fit for purpose as yet (in the context of the NCC) and responsibilities need to be more clearly spelt out. Secretary / Recorders are asked to provide their feedback to the NCC Secretary before the next meeting. This NCC review can overlap and should be synchronised with the NRST committee work. * Review of the current NCC Code of Conduct based on the 2020 AACE template (the draft having been circulated to all NCC Ecclesias and Sub Committees). The code of was adopted by the NCC Committee with a minor wording change ("must" to "to strive to"; a new Child Safeguarding Policy would take precedence on child safety).
10	Floating Members	

11	<p>SCYP</p> <ul style="list-style-type: none"> * Philip & Samantha Henry have been confirmed as SCYP Assistant Committee Advisors for 2023 and SCYP Committee Advisors for 2024(+). Adam & Michele Wyszynski are to continue into 2024(+?). * Requirement for Chair and Secretary for the 2027 NSW Youth Conference. * SCYP documentation system have somewhat lapsed and are in need to being brought up to date. * Timetable and requirements for the Secretary and Chair for the 2027 NSW Youth Conference as recommended by the SCYP Committee Advisors: <ul style="list-style-type: none"> - 28th November 2023 - nomination period commences for Secretary & Chair position (after the November 2023 NCC meeting), - 11th February 2024 - nomination period closes to enable circulation of nominees before the next NCC Committee Meeting on the 27th February 2024, - 27th February 2024 - decision by NCC Committee for the appointment of: <ul style="list-style-type: none"> - Secretary – based on nominations received, - Chair – based on experience in ecclesial organisation, governance and sensitivities and ability to advise, - 25th June 2024 NCC endorsement of the Youth Conference Committee. * The SCYP Committee Advisors have suggested for each ecclesia to conduct a minimum of one Memorial Meeting in 2024 with a youth focus. This involves individual ecclesias identifying Memorial Meetings that will can be directed more at our youth and with suitable hymns and songs. This can be promoted through the SCYP.
12	<p>Northern CYC</p> <ul style="list-style-type: none"> * A new addition to the NCC Sub Committees. Arose from a request for the inclusion of NCYC under NCC Insurance policy. The young people use to attend SCYP until many years ago a decision was made to organise local classes instead of having late night transportation to each class (which was a safety and convenience solution).
13	<p>Combined Memorial Meeting</p> <ul style="list-style-type: none"> * The most popular choice from the Exhorter survey was David Mansfield and David has confirmed that he is willing to exhort on 5th May. * The ecclesial allocation of roles for the meeting are proposed as follows: Presider: Moorebank Exhorter: David Mansfield (confirmed) Reader: Sutherland Opening Prayer: Castle Hill Closing Prayer: West Ryde Music: Cornerstone Emblems, doorkeeping, parking attendant: Hurstville Flyer & Agenda Presentation: Shaftesbury Road Sound & Streaming: Nathan Coad (confirmed) [Nominated ecclesias can fulfil roles from their own members or arrange through another ecclesia if they wish.] * Proposed exhorter for 2025 is Ken Pooley or Phil Pooley.
14	<p>2024 NSW Conference</p> <ul style="list-style-type: none"> * Chairman required by AACE for Chairman of the AACE Business Session for the Newcastle Conference 2024. Wayne has volunteered. No other nominations. Thank you and congratulations to Wayne. * Wayne responded to questions raised by the NCC Committee. Funding is in line with expectation so far.
15	<p>Isolation League</p>
16	<p>Kid's Camp</p> <ul style="list-style-type: none"> * Phil Pooley provided feedback and suggestions for future Kids Camps: <ul style="list-style-type: none"> - Recommend one couple of carryover hosts should attend successive camps for reasons of continuity, experience and developed relationship with the kids. Phil & Lizzy volunteered for 2025. - Venue booking should be made at the conclusion of each camp. - Suggestion of a volunteer / couple to liaise between successive ecclesial camp coordinators; sharing support documentation and guidance materials. - Appreciation for the NCC Host contribution. - A very rewarding experience for all concerned; and great food. - The kids have changed from the past; they are more inclusive. - Phil to arrange to move the booking to 2025 (no camp in 2024 due to the clash with the 2024 Conference). - Minimum breakeven numbers for the business was 60 (including hosts); 2023 had 52 kids and 12 hosts.
17	<p>PraiSing</p> <ul style="list-style-type: none"> * A very successful "Lamb Of God" event was held. Thank you to Nita & the Team.

18	Jury Duty	* First instance of the new (2020) NSW Justice Department ruling being applied that an Australian Christadelphian Ecclesia Marriage Celebrant must validate an ecclesial member's vowed status. Members should be encouraged to complete the online seeking of exemption to being placed on the Jury Roll ASAP before it escalates. A placement on a jury could following very shortly after the initial notification. Please contact their Ecclesial Secretary / Recorders for further advise and guidance. The AACE & NCC online guides and wordage samples have both been updated for this new NSW Justice Department ruling.
19	Speaking Plan	* Wollongong has withdrawn from the Speaking Plan because of their membership circumstances: "Due to the median age of our remaining members being mid 70's (and some of them are not well) it was felt that we should no longer be asking for visiting speakers to attend due to our very low attendances and reliability issues. I will simply ask speakers directly to come should we require them." "Wollongong will continue to zoom into various locations on a weekly basis at our hall for a Memorial Meeting and Breaking of Bread at 11am each Sunday, while it is tenable to do so." * Encouragement to all who can make their meetings available online as this would be beneficial for Wollongong and other smaller and regional ecclesias. * Several ecclesias are no longer booking visiting Exhorters via the Speaking Plan (Castle Hill, West Ryde, Southlakes, Hunter Valley, Moorebank, Wollongong, Southern Highlands). There are several reasons for this. * Proposal to have a new Speaker drive. * If any ecclesia needs one on one training on the Speaking Plan application then please contact the Planning Coordinator on speakingplan@gmail.com
20	Armidale Spring Bible Week	* Another very successful Bible Week was conducted. Thank you to the whole team.
21	Women at the Well	* Planning for next year.
22	NewStart	* Next Newstart is not planned until 2025.
23	Christadelphian Refugee Assistance Council	* Further discussion on a suggestion by Gary Hindmarsh (the CRAC Secretary), that it may be beneficial for a Sydney CRAC Committee be formed.
24	Family Week	* Another very beneficial week was conducted. Thank you to the team.
25	Northern Combined Weekend	* Another very beneficial combined weekend was conducted. Thank you to the ecclesial team.
26	Hat Head Camp	
27	Support Network	
28	Electoral Matters	
29	Song Copyright	Several new ecclesias have decided to take advantage of this facility.
30	Preaching	
31	NRST - Child Safety, Governance & Risk Management	* Richard Steel (AACE delegate for NSW) has now formed a multi-disciplined team with the objective of simplifying the governance, risk management and child safety requirements and obligations that are placed upon ecclesias. * Richard walked through the NSW Risk Support Team Charter (NRST). The NCC Committee expressed their considerable support for the work and dedication of the NRST committee and endorsed their charter. There was only a minor suggestion in relation being flexible in the number of meetings. The NRST does not represent our community to outside bodies (ecclesial autonomy prevails). * The NRST is currently working on: - a review of the AACE Safeguarding Children template and suggested that the template excessively "goldplates" responsibilities and burdens in places. - The results of the review will be raised with the AACE. - child protection implementation plan. - other forward planning areas. * It would be appropriate that all the NRST team should be registered under the WWCC for the NCC.

32	General Business	<p>* A drafted update of the NCC Risk Management Policy based on the draft AACE model revised version (DR1.1) was circulated. This was not considered and has been carried forward to the next NCC Meeting.</p> <p>* All Sub Committees should please note that:</p> <p>1 Each Secretary / Coordinator should confirm to the NCC Secretary that anyone involved with Working With Children have been registered for such for events in accordance with the NCC's Child Safety Policy and undated Code Of Conduct.</p> <p>2 Risk Assessments should be forwarded to the NCC Secretary several weeks prior to the event to ensure that safety, legal and insurance obligations are being met and are documented. This is particularly important if there have been any significant changes in the event or program.</p> <ul style="list-style-type: none"> • The NCC Handbook has been updated based on the 1 & 2 above. <p>* Keith Russell has developed an historical document based on copies of the Shield Magazine. It looks at the history of the development of the Truth in the Northern Rivers of NSW with "a little focus on family" and it also summarises the preaching activities in a series of trips written up in the Shield under the heading 'The Messenger of the New Era', 1932 onwards. Keith is interested in adding some pictures and seeing how much interest there is in this document. If you would like a copy, please contact Keith or the NCC Secretary.</p> <p>* Availability of a copy of the Australian Christadelphian Shield Magazine: to obtain a copy please email Adelaide Ecclesia Recorder, Bro David Hermann, at recorder@halifaxst.com. The cost is \$25, and you will be sent a link to download. Payment is to: Adelaide Christadelphians, BankSA, BSB: 105-900, Account no: 9 5145 8040</p>				
33	NCC Apps	<p>* Any questions or requests for training on the NCC applications? Please contact the NCC Secretary. https://www.christadelphiansaustralia.org.au/ncc/assets/files/NCC%20Web%20Applications.pdf</p>				
34	Selective Review of NCC Policy	<p>* See extracts below if time permits.</p> <p>Code of Conduct approved. Safeguarding Children policy drafted and circulated for review and feedback before 28 February 24. Draft update Risk Management policy to be reviewed.</p>				
Next Chair		Castle Hill	2024 Meetings	28 February (AGM), 25 June, 26 November		
Closing Prayer / Time		Sam Dando	10:31 PM	NCC Website	www.christadelphiansaustralia.org.au/ncc	

Action No.	Area / Sub Committee	Description of Action Required	Date Initiated	Person Responsible	Due date	Description of Action Taken	Completed (Date=Yes or No)
23NOV28/01	Child Safety	NCC Secretary to do a status check on WWCC of all Sub Committees as well a reminder that Risk Assessment should be forwarded to the NCC Secretary prior to events occurring	29/11/2023	NCC Secretary	28/02/2024		
23NOV28/02	Child Safety	Review of the NCC Safeguarding Children Policy draft based on the 2023 AACE/NSW template (the draft having been circulated to all NCC Ecclesias and Sub Committees) in the context of the NCC. All Secretary / Recorders are asked to provide their feedback to the NCC Secretary.	28/11/2023	All Secretary / Recorders	28/02/2024		
23NOV28/03	SCYP	Each ecclesia to conduct a minimum of one Memorial Meeting in 2024 with a youth focus. This involves individual ecclesias identifying Memorial Meetings that will can be directed more at our youth and with suitable hymns and songs. This can be promoted through the SCYP.	28/11/2023	All Secretary / Recorders	28/02/2024		
23NOV28/04	SCYP	Open nominations for the 2027 Youth Conference Chair and Secretary.	28/11/2023	NCC Secretary	11/02/2024	Invitations circulated	30-November-2023
23NOV28/05	Kid's Camp	Phil Pooley to arrange to move the booking of 2024 to 2025 (no camp in 2024 due to the clash with the 2024 Conference).	28/11/2023	Phil Pooley	28/02/2024		

Selective review of policy if time permits:

Roster of Host Ecclesias for Childrens Camps (see history on separate tab)

2020	Impact of COVID-19
2024	Charlestown COVID
2022	Charlestown
2023	Shaftesbury Road
2024	Clash with Conference
2025	Hurstville District
2026	Castle Hill
2027	? Camden
2028	? Sutherland
2028	? West Ryde

1/3/23 Gosford not able to organise. Shaftes were able to step up

The Watagans + Hunter Valley + Southlakes Not able to assist

Recurrent order of Ecclesias to provide Chair for NCC meetings (see separate tab)

Castle Hill
Doonside
Shaftesbury Road
Sutherland
West Ryde
Hurstville District

SCYP Committee Advisors

2025?	Philip & Samantha Henry (Hurstville District) SCYP Committee Advisors in 2024 (to June)
2023-24	Philip & Samantha Henry (Hurstville District) SCYP Committee Advisors in 2024 - SCYP Assistant Committee Advisors in 2023 (from July)
2023-24	Adam & Michele Wyszynski (Hurstville District) Co SCYP Committee Advisors in 2024
2022	Carlton & Robyn Johnson (Hurstville District)
2022	Mark & Sharon Law
2021	Lyndon & Hazel Crossley (West Ryde)
2020	Carlton and Robyn Johnson (Hurstville District)
2019	Carlton and Robyn Johnson (Hurstville District)
2018	Carlton and Robyn Johnson (Hurstville District)
2017	Andrew and Liz O'Toole (West Ryde)
2016	Ross and Emily O'Toole (West Ryde)
2015	Stuart and Judy Muir (Lakemba)
2014	Simon and Bev Morgan (Shaftesbury Road)
2013	Terry and Nita Lawrie (Lakemba)
2012	Phil and Jacqui Collins (Hurstville District)
2011	Tim and Debbie Norwood (West Ryde)
2010	Paul and Kerrie Morgan (Doonside)
2009	David and Sue Morgan (Castle Hill)
2008	David and Jan Errington (Shaftesbury Road)
2007	Ian and Jenni Sawell (West Ryde)
2006	John and Anne French (Doonside)
2005	Sam and Sharon Pogson (Castle Hill)

CCLI Account Numbers CCLI Group Licence to be displayed by all: **62243**

NCC Group Access Code: 0355857-04-9981

Boolaroo (A 15-49)	322110	Gosford (B 50-99)	420751	Southern Highlands (A 15-49)	331345
Cabramatta (A 15-49)	339419	Hunter Valley (A 15-49)	382198	Southlakes (B 50-99)	381618
Camden (A 15-49)	209013	Hurstville (B 50-99)	165308	Sutherland (A 15-49)	291052
Castle Hill (B 50-99)	165243	Moorebank (A 15-49)	335688	Taree (A 15-49)	165377
Charlestown (C 100-149)	165267	Newcastle (A 15-49)	149001	Toronto (A 15-49)	378236
Coffs Harbour (AH 1-14)	153640	Punchbowl (C 100-149)	335695	The Watagans (A 15-49)	5459806
Doonside (A 15-49)	165281	ShaftesRd/SCYP (B 50-99)	165360	West Ryde (B 50-99)	165384

CommBank's details for bank transfers: BSB **062033** A/C **00902894** and include details: **<Ecclesial name>+<Q1 / Q2 / Q3 / Q4 / ALL YR / CCLI / DONATION>**
Please also email the NCC Treasurer Bro. Colin Hillman - colin@hillman.id.au of the date and amount of your transfer.

Outstanding Action Items from Previous NCC Meetings

Action No.	Area	Description of Action Required	Date Initiated	Person Responsible	Due date	Description of Action Taken	Completed (meeting date or Yes or No)
23JUN27/05	Children's Camp	Ask if Camden, Sutherland and West Ryde if they are able to be on the roster for organising future camps. Initially asked The Watagans, Hunter Valley & Southlakes if they would like to combine for either 2027 or 2028. 28/11/23 reply of no from Southlakes & The Watagans. 29/11/23 will now seek if there is interest from Camden, Sutherland & West Ryde for either 2027 or 2028.	27/06/2023 03/07/2023	NCC Secretary	28/11/2023	NCC Secretary to check on willingness. Awaiting response from The Watagans, Hunter Valley & Southlakes for 2027 or 2028. Followuped 09/11/2023	

Budget/Member	\$32	Calendar Year	2023		OUTSTANDING				
Ecclesia	NCC	CCLI	Members	N°/Budget/Rnd	Budget	Receipts	Difference	Expenses/Transfers	PrvYr Contributi
Boolaroo ('22 CCLI \$108)	NCC	CCLI only		15,625	\$608	\$608			\$108
Cabramatta	NCC	CCLI only			\$110	\$110			
Camden	NCC	CCLI only	55		\$200	\$200			
Castle Hill	NCC	CCLI	80	80	\$2,560	\$2,560			
Charlestown	NCC	CCLI	124	124	\$3,968	\$3,968			
Coffs Harbour	NCC	CCLI only			\$64	\$64			
Doonside ('22 \$608)	NCC	CCLI	19	19	\$1,216	\$640	\$576		\$608
Gosford ('22 \$166.85)	NCC	CCLI only			\$336	\$336			\$167
Hunter Valley ('22 \$166.85)	NCC	CCLI only			\$336	\$336			\$167
Hurstville	NCC	CCLI	68	68	\$2,176	\$2,176			
Lakemba	NCC	CCLI	12	12	\$384	\$384			
Moorebank ('22 \$1120)	NCC	CCLI	33	33	\$2,176	\$2,176			\$1,120
Newcastle ('22 \$107.75)	NCC	CCLI only			\$218	\$218			\$108
Punchbowl		CCLI only			\$250	\$250			
Shaftesbury Road	NCC	CCLI+SCYP	42	42	\$1,344	\$1,008	\$336		
Southern Highlands	NCC	CCLI only			\$110	\$110			
Southlakes ('22 \$166.85)	NCC	CCLI only	52		\$336	\$336			\$167
Sutherland	NCC	CCLI	26	26	\$832	\$632	\$200		
Taree	NCC	CCLI	10		\$200	\$200			
The Watagans	NCC	CCLI only			\$110	\$110			
Toronto	NCC	CCLI only	50		\$110	\$110			
West Ryde	NCC	CCLI	53	53	\$1,696	\$1,696			
Wollongong	NCC		18						
Lamb Of God incl \$50 GST refund						\$500	\$550		
CCLI + Public Performance								\$2,895	
Insurance								\$2,667	
Combined Memorial Meeting						\$995		\$995	
Isolation League funding									
SCYP/Kids/SYW Camp Hosts								\$8,400	
Interest (ING Account)									
Interest (Heritage Loan)						\$52,649		\$52,649	
ATO /GST						\$64			
TOTAL		? CCLI Estimate	473	Budget	Receipts	Outstanding	Expenses/Transfers	Previous	
		\$1,869		\$19,339	\$19,786	\$1,662	\$67,606	\$2,444	

CCLI ONLY

B/F Balance	All Receipts	Expenses / Transfers	Bank Balance C/F Balance	Updated 25/06/23
\$ 13,659.97	\$76,716.77	\$77,482.43	CommBank	\$12,894.31 06 2033 0090 2894
\$ -	\$66,501.06	\$200.52	CommBank **	\$66,701.58 06 2009 1113 9421
\$ 66,481.36	\$19.70	\$66,501.06	Ing Bank	**
\$ 52,370.39			Loan to Heritage	\$ 52,370.39
\$ 132,511.72	\$143,237.53	\$144,184.01		\$131,966.28

** Support Service (welfare) \$1,846 Youth Conference \$10,730.17; NCC/2024 Conference \$54,125.91

CommBank's details for bank transfers: **BSB 062033 A/C 00902894** and include details: <Ecclesial name>+<1 / 2 / 3 / 4 / ALL YR / CCLI / DONATION>

Please also email the NCC Treasurer Bro. Colin Hillman - colin@hillman.id.au of the date and amount of your transfer.

Order	Document Type	Document Description / Name	
1	Annual Reports	Various Years (back to 2009)	<p style="text-align: center; color: red; font-weight: bold;">Click on the above hyperlink for access & download</p>
2	Child Safety	Various	
3	Handbook	Various Years (from 2020)	
4	Meeting Minutes	Various Monthly Meetings (back 2012)	
5	Other	Various Other Documents	
6	Policies & Constitutions	Various	
7	Contacts	Who's Who (current and past versions)	

NCC Secured Documents on Google Drive for ncc@pace.info

https://drive.google.com/drive/folders/1hS-6UdHEaNokK5DVjAao3VlxU3Wp6_Ph?usp=sharing

Completed Action Items for NCC Meetings

Action No.	Topic	Description of Action Required	Date Initiated	Person Responsible	Due date	Description of Action Taken	Completed (Yes or No)
23FEB28/04	Isolation League	Re-circulate Isolation League Secretary position description for the vacancy of the Secretary. Can Secretary's / Recorders please raise this again with your members?	28/02/2023	NCC Secretary & Ecclesial Secretary's / Recorders	4/04/2023	Re-circulate the Isolation League Secretary position description for the vacancy of the Secretary.	02-March-2023
23FEB28/06	CRAC	Further discussion at the next NCC Meeting on the suggestion by the CRAC Secretary for a Sydney CRAC due to the future numbers of refugees to arrive in Sydney.	28/02/2023	NCC Committee	27/06/2023	Circulate the updated Annual Report (under separate cover).	02-March-2023
23FEB28/01	Finance	Please let the Secretary know your ecclesial member numbers which will be used in the formulation of the 2023 NCC Budget.	28/02/2023	Ecclesial Secretary's / Recorders	4/04/2023	Received or assumed	04-March-2023
23FEB28/02	Calendar	Can Secretary's / Recorders please include baptisms, engagements and weddings in the Calendar. Our whole community would love to hear the good news.	28/02/2023	Ecclesial Secretary's / Recorders	27/06/2023	In General Business for 27th June 2023	27-June-2023
23FEB28/03	SCYP	Secretary's / Recorders please discuss this serious situation of the lack of a nomination for an Assistant Committee Advisors and the lack of response for SCYP / Activities hosts. The SCYP is urgently seeking Host Volunteers. Only 7 volunteers have been received so far for 10 classes and 10 activities. A Google Form is still available for notification of all members who are willing to be hosts for a class, an activity or two: https://docs.google.com/forms/d/e/1FAIpQLSf4px0FIMo2SII0NZFc8bgEtjFmPj-5Rktlqm4X7FJph5IVCw/viewform?vc=0&c=0&w=1&flr=0 SCYP appreciates those who have nominated but would prefer parents with attending SCYP young people.	28/02/2023	Ecclesial Secretary's / Recorders	4/04/2023	SCYP appreciates those who have nominated but would prefer parents with attending SCYP young people.	27-June-2023
23FEB28/05	Kid's Camp	Gosford still has not confirmed that they are willing to coordinate the 2023 Camp. Ken said that he would investigate if Shaftesbury Road could step up to do it. Gosford has just confirmed (1/3/23) that they will not be able to coordinate the 2023 Camp.	28/02/2023	Ken Pooley & Shaftesbury Road	4/04/2023	Shaftesbury Road have graciously stepped up and have organised the Camp.	14-July-2023
22NOV22/04	SCYP	Obtain recommendations for Assistant Hosts for 2023 from Adam & Michele Wyszynski. 03/12/22 Adam rang to update the status. He is currently arranging a followup with potnetial candidats.	22/11/2022	Secretary	28/02/2023	Email sent.& NCC Handbook updated. 03/12/22 Status updated. Adam Wyszynski rang early June 2023 to say that, based on discussions with Phil & Sam Henry, they may be joining Hurstville ecclesia shortly and they were willing to fill the vacant position of Assistant Committee Advisors. And next year, Adam & Michele were willing to stay on as Assistant Committee Advisors throughout 2024. Phil & Samantha Henry were nominated by Hurstville Dsitric and were accepted by the NCC Committee.	27-June-2023
23JUN27/03	Child Safety, Governance & Risk Management	Remind all Sub Committees of the need to regularly check and verify WWC for everyone involved with children and young people. Also remind all Sub Committees that WWC refresher training is available on the NCC website unless they have a special training program. Such training should be undertaken at least every year. Request that all Risk Assessments for events are sent to the NCC Secretary a couple of weeks before planned events.	27/06/2023	NCC Secretary	28/11/2023	NCC Secretary to send reminders / request	29-June-2023

Completed Action Items for NCC Meetings

Action No.	Topic	Description of Action Required	Date Initiated	Person Responsible	Due date	Description of Action Taken	Completed (Yes or No)
23JUN27/04	Children's Camp	Urgent appeal for a ecclesias to ask whether there is at least one couple at your ecclesia who would be willing to host at the camp on 14 to 16 July 2023? Please contact Phil Pooley (phil.pooley@gmail.com, 0408 440 111).	27/06/2023	All Ecclesias	14/07/2023	NCC Secretary to circulate request	29-June-2023
23JUN27/01	Child Safety, Governance & Risk Management	Richard Steel to prepare a profile description of the nature, knowledge, skills and experience of such a multi-disciplined team to develop simplified strategies and check lists to ease ecclesial compliance with the law, as well as providing a support resource for simplifying all of these ever increasing rules and legal obligations being imposed on ecclesias. NCC Secretary to circulate the multi-disciplined team profiles throughout NSW with the objective of building this capability through formation of this special team / taskforce.	27/06/2023	Richard Steel NCC Secretary	28/11/2023	Prepare profile Send to all ecclesias	Draft of wording via google form was sent to Richard Steel on 03/07/2023
23JUN27/02	Combined Memorial Meeting	All Ecclesias to provide suggestions for Exhorters for the Combined Memorial Meeting for 2024. Suggestions so far: Ian Sawell, Jake Kirkwood. Based on responses, an online survey of exhorter preferences was circulated. Based on that David Mansfield has been asked to exhort in 2024 and he has agreed.	27/06/2023	All Ecclesias	28/11/2023	NCC Secretary to circulate request	23-August-2023