

| NCC Meeting 28/11/2023 (November) - Minutes & Actions | | | Meeting: 39 |
|--|--|--|-------------|
| Attendees (Quorum=5 NCC Ecclesias / Attendees & Ecclesias): - 5 NCC ecclesias represented Robert Beer (Doonside), Paul Niven (Sutherland, NCC Secretary), Sam Dando (Hurstville District), Richard Steel (NRST), Ken Pooley (Shaftesbury Road), Phil Pooley (2023 Kids Camp Secretary), Philip & Samantha Henry (SCYP), Steve Hall (Castle Hill), Colin Hillman (NCC Treasurer) and Wayne Levick (2024 Newcastle Conference Chair) | | Apologies: David Niven (Lakemba) | |
| NCC Zoom Meeting Link: https://cilmeet.me/nswaustralia/Committee | | Room Key: committee | |
| Chair Sam Dando | | | |
| Opening Prayer / Time Ken Pooley | | 8:03 PM | |
| 1 | Review of Previous Minutes | Were taken as read and adopted - Minutes were accepted; online, if no dissenters then agreement is assumed. | |
| 2 | Review of Outstanding | * See Outstanding Actions tab and the Completed Actions tab (for items completed since the last meeting) | |
| 3 | Emerging Business | * November - SCYP Committee Advisors + ecclesial nominated SCYP Hosts for the year * February - AGM & Annual Reports * Nomination of 2027 Youth Conference Secretary & Chair | |
| 4 | Items Agreed Since Last Meeting | | |
| 5 | Finance | * Ecclesias that are significantly outstanding are: Doonside (for 2022), West Ryde & Taree. | |
| 6 | Correspondence IN / OUT | * Relevant correspondence IN / OUT have been listed under related topic / sub committee area as well as the "Correspondence in-out" tab. | |
| 7 | Calendar Update | * Each ecclesial Secretary/Recorder can add calendar events and distribute communications via the NCC Calendar app. Contact the Secretary for assistance (at least initially). <i>Any Anniversaries, Camps, Study Weekends and funeral notices should be added to the NCC Calendar or sent to the NCC Secretary (ncc@aace.info).</i> <i>* Please include baptisms, engagements and weddings in the Calendar. Our whole community would love to hear the good news.</i> | |
| 8 | Who's Who | * <i>Who's Who updates are to be sent to the Secretary. See "Document Links" tab. For updates to Secretary / Recorder and ecclesial details use the link on the right.</i> * Lakemba's situation hasn't changed whilst they work on their dissolution. https://christadelphiansaustralia.org.au/ncc/Secretary.html#form1-40 | |
| 9 | Child Safety | * There were no known Child Safety issues raised at the meeting. * NCC Secretary to do a status check on WWCC of all Sub Committees as well a reminder that Risk Assessment should be forwarded to the NCC Secretary prior to events occurring. * Review of the current NCC Child Safety Policy based on the 2023 AACE/NSW template (the draft having been circulated to all NCC Ecclesias and Sub Committees). This draft will be review and revisited at the next NCC Meeting (noting unique position of the NCC, draft contains some onerous and some impossible obligations (e.g. sign off to a code of conduct by all). The draft is not fit for purpose as yet (in the context of the NCC) and responsibilities need to be more clearly spelt out. Secretary / Recorders are asked to provide their feedback to the NCC Secretary before the next meeting. This NCC review can overlap and should be synchronised with the NRST committee work. * Review of the current NCC Code of Conduct based on the 2020 AACE template (the draft having been circulated to all NCC Ecclesias and Sub Committees). The code of was adopted by the NCC Committee with a minor wording change ("must" to "to strive to"; a new Child Safeguarding Policy would take precedence on child safety). | |
| 10 | Floating Members | | |

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|----|----------------------------------|---|
| 11 | SCYP | <p>* Philip & Samantha Henry have been confirmed as SCYP Assistant Committee Advisors for 2023 and SCYP Committee Advisors for 2024(+). Adam & Michele Wyszynski are to continue into 2024(+?).</p> <p>* Requirement for Chair and Secretary for the 2027 NSW Youth Conference.</p> <p>* SCYP documentation system have somewhat lapsed and are in need to being brought up to date.</p> <p>* Timetable and requirements for the Secretary and Chair for the 2027 NSW Youth Conference as recommended by the SCYP Committee Advisors:</p> <ul style="list-style-type: none"> - 28th November 2023 - nomination period commences for Secretary & Chair position (after the November 2023 NCC meeting), - 11th February 2024 - nomination period closes to enable circulation of nominees before the next NCC Committee Meeting on the 27th February 2024, - 27th February 2024 - decision by NCC Committee for the appointment of: <ul style="list-style-type: none"> - Secretary – based on nominations received, - Chair – based on experience in ecclesial organisation, governance and sensitivities and ability to advise, - 25th June 2024 NCC endorsement of the Youth Conference Committee. <p>* The SCYP Committee Advisors have suggested for each ecclesia to conduct a minimum of one Memorial Meeting in 2024 with a youth focus. This involves individual ecclesias identifying Memorial Meetings that will can be directed more at our youth and with suitable hymns and songs. This can be promoted through the SCYP.</p> |
| 12 | Northern CYC | <p>* A new addition to the NCC Sub Committees. Arose from a request for the inclusion of NCYC under NCC Insurance policy. The young people use to attend SCYP until many years ago a decision was made to organise local classes instead of having late night transportation to each class (which was a safety and convenience solution).</p> |
| 13 | Combined Memorial Meeting | <p>* The most popular choice from the Exhorter survey was David Mansfield and David has confirmed that he is willing to exhort on 5th May.</p> <p>* The ecclesial allocation of roles for the meeting are proposed as follows: Presider: Moorebank Exhorter: David Mansfield (confirmed) Reader: Sutherland Opening Prayer: Castle Hill Closing Prayer: West Ryde Music: Cornerstone Emblems, doorkeeping, parking attendant: Hurstville Flyer & Agenda Presentation: Shaftesbury Road Sound & Streaming: Nathan Coad (confirmed) [Nominated ecclesias can fulfil roles from their own members or arrange through another ecclesia if they wish.]</p> <p>* Proposed exhorter for 2025 is Ken Pooley or Phil Pooley.</p> |
| 14 | 2024 NSW Conference | <p>* Chairman required by AACE for Chairman of the AACE Business Session for the Newcastle Conference 2024. Wayne has volunteered. No other nominations. Thank you and congratulations to Wayne.</p> <p>* Wayne responded to questions raised by the NCC Committee. Funding is in line with expectation so far.</p> |
| 15 | Isolation League | |
| 16 | Kid's Camp | <p>* Phil Pooley provided feedback and suggestions for future Kids Camps:</p> <ul style="list-style-type: none"> - Recommend one couple of carryover hosts should attend successive camps for reasons of continuity, experience and developed relationship with the kids. Phil & Lizzy volunteered for 2025. - Venue booking should be made at the conclusion of each camp. - Suggestion of a volunteer / couple to liaise between successive ecclesial camp coordinators; sharing support documentation and guidance materials. - Appreciation for the NCC Host contribution. - A very rewarding experience for all concerned; and great food. - The kids have changed from the past; they are more inclusive. - Phil to arrange to move the booking to 2025 (no camp in 2024 due to the clash with the 2024 Conference). - Minimum breakeven numbers for the business was 60 (including hosts); 2023 had 52 kids and 12 hosts. |
| 17 | PraiSing | <p>* A very successful "Lamb Of God" event was held. Thank you to Nita & the Team.</p> |

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| 18 | Jury Duty | * First instance of the new (2020) NSW Justice Department ruling being applied that an Australian Christadelphian Ecclesia Marriage Celebrant must validate an ecclesial member's vowed status. Members should be encouraged to complete the online seeking of exemption to being placed on the Jury Roll ASAP before it escalates. A placement on a jury could following very shortly after the initial notification. Please contact their Ecclesial Secretary / Recorders for further advise and guidance. The AACE & NCC online guides and wordage samples have both been updated for this new NSW Justice Department ruling. |
| 19 | Speaking Plan | * Wollongong has withdrawn from the Speaking Plan because of their membership circumstances: "Due to the median age of our remaining members being mid 70's (and some of them <i>are</i> not well) it was felt that we should no longer be asking for visiting speakers to attend due to our very low attendances and reliability issues. I will simply ask speakers directly to come should we require them." "Wollongong will continue to zoom into various locations on a weekly basis at our hall for a Memorial Meeting and Breaking of Bread at 11am each Sunday, while it is tenable to do so." * Encouragement to all who can make their meetings available online as this would be beneficial for Wollongong and other smaller and regional ecclesias. * Several ecclesias are no longer booking visiting Exhorters via the Speaking Plan (Castle Hill, West Ryde, Southlakes, Hunter Valley, Moorebank, Wollongong, Southern Highlands). There are several reasons for this. * Proposal to have a new Speaker drive. * If any ecclesia needs one on one training on the Speaking Plan application then please contact the Planning Coordinator on speakingplan@gmail.com |
| 20 | Armidale Spring Bible Week | * Another very successful Bible Week was conducted. Thank you to the whole team. |
| 21 | Women at the Well | * Planning for next year. |
| 22 | NewStart | * Next Newstart is not planned until 2025. |
| 23 | Christadelphian Refugee Assistance Council | * Further discussion on a suggestion by Gary Hindmarsh (the CRAC Secretary), that it may be beneficial for a Sydney CRAC Committee be formed. |
| 24 | Family Week | * Another very beneficial week was conducted. Thank you to the team. |
| 25 | Northern Combined Weekend | * Another very beneficial combined weekend was conducted. Thank you to the ecclesial team. |
| 26 | Hat Head Camp | |
| 27 | Support Network | |
| 28 | Electoral Matters | |
| 29 | Song Copyright | Several new ecclesias have decided to take advantage of this facility. |
| 30 | Preaching | |
| 31 | NRST - Child Safety, Governance & Risk Management | * Richard Steel (AACE delegate for NSW) has now formed a multi-disciplined team with the objective of simplifying the governance, risk management and child safety requirements and obligations that are placed upon ecclesias. * Richard walked through the NSW Risk Support Team Charter (NRST). The NCC Committee expressed their considerable support for the work and dedication of the NRST committee and endorsed their charter. There was only a minor suggestion in relation being flexible in the number of meetings. The NRST does not represent our community to outside bodies (ecclesial autonomy prevails). * The NRST is currently working on: - a review of the AACE Safeguarding Children template and suggested that the template excessively "goldplates" responsibilities and burdens in places. - The results of the review will be raised with the AACE. - child protection implementation plan. - other forward planning areas. * It would be appropriate that all the NRST team should be registered under the WWCC for the NCC. |

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|------------------------------|---------------------------------------|---|----------------------|--|--|
| 32 | General Business | <p>* A drafted update of the NCC Risk Management Policy based on the draft AACE model revised version (DR1.1) was circulated. This was not considered and has been carried forward to the next NCC Meeting.</p> <p>* All Sub Committees should please note that:</p> <p>1 Each Secretary / Coordinator should confirm to the NCC Secretary that anyone involved with Working With Children have been registered for such for events in accordance with the NCC's Child Safety Policy and undated Code Of Conduct.</p> <p>2 Risk Assessments should be forwarded to the NCC Secretary several weeks prior to the event to ensure that safety, legal and insurance obligations are being met and are documented. This is particularly important if there have been any significant changes in the event or program.</p> <p>• The NCC Handbook has been updated based on the 1 & 2 above.</p> <p>* Keith Russell has developed an historical document based on copies of the Shield Magazine. It looks at the history of the development of the Truth in the Northern Rivers of NSW with "a little focus on family" and it also summarises the preaching activities in a series of trips written up in the Shield under the heading 'The Messenger of the New Era', 1932 onwards. Keith is interested in adding some pictures and seeing how much interest there is in this document. If you would like a copy, please contact Keith or the NCC Secretary.</p> <p>* Availability of a copy of the Australian Christadelphian Shield Magazine: to obtain a copy please email Adelaide Ecclesia Recorder, Bro David Hermann, at recorder@halifaxst.com. The cost is \$25, and you will be sent a link to download. Payment is to: Adelaide Christadelphians, BankSA, BSB: 105-900, Account no: 9 5145 8040</p> | | | |
| 33 | NCC Apps | <p>* Any questions or requests for training on the NCC applications? Please contact the NCC Secretary.</p> <p>https://www.christadelphiansaustralia.org.au/ncc/assets/files/NCC%20Web%20Applications.pdf</p> | | | |
| 34 | Selective Review of NCC Policy | <p>* See extracts below if time permits.</p> <p>Code of Conduct approved. Safeguarding Children policy drafted and circulated for review and feedback before 28 February 24. Draft update Risk Management policy to be reviewed.</p> | | | |
| Next Chair | | Castle Hill | 2024 Meetings | 28 February (AGM), 25 June, 26 November | |
| Closing Prayer / Time | | Sam Dando | 10:31 PM | NCC Website | www.christadelphiansaustralia.org.au/ncc |

| Action No. | Area / Sub Committee | Description of Action Required | Date Initiated | Person Responsible | Due date | Description of Action Taken | Completed (Date=Yes or No) |
|------------|----------------------|--|----------------|---------------------------|------------|-----------------------------|----------------------------|
| 23NOV28/01 | Child Safety | NCC Secretary to do a status check on WWCC of all Sub Committees as well a reminder that Risk Assessment should be forwarded to the NCC Secretary prior to events occurring | 29/11/2023 | NCC Secretary | 28/02/2024 | | |
| 23NOV28/02 | Child Safety | Review of the NCC Safeguarding Children Policy draft based on the 2023 AACE/NSW template (the draft having been circulated to all NCC Ecclesias and Sub Committees) in the context of the NCC. All Secretary / Recorders are asked to provide their feedback to the NCC Secretary. | 28/11/2023 | All Secretary / Recorders | 28/02/2024 | | |
| 23NOV28/03 | SCYP | Each ecclesia to conduct a minimum of one Memorial Meeting in 2024 with a youth focus. This involves individual ecclesias identifying Memorial Meetings that will can be directed more at our youth and with suitable hymns and songs. This can be promoted through the SCYP. | 28/11/2023 | All Secretary / Recorders | 28/02/2024 | | |
| 23NOV28/04 | SCYP | Open nominations for the 2027 Youth Conference Chair and Secretary. | 28/11/2023 | NCC Secretary | 11/02/2024 | Invitations circulated | 30-November-2023 |
| 23NOV28/05 | Kid's Camp | Phil Pooley to arrange to move the booking of 2024 to 2025 (no camp in 2024 due to the clash with the 2024 Conference). | 28/11/2023 | Phil Pooley | 28/02/2024 | | |
| | | | | | | | |

Selective review of policy if time permits:

Roster of Host Ecclesias for Childrens Camps (see history on separate tab)

| | |
|------|-----------------------|
| 2020 | Impact of COVID-19 |
| 2021 | Charlestown COVID |
| 2022 | Charlestown |
| 2023 | Shaftesbury Road |
| 2024 | Clash with Conference |
| 2025 | Hurstville District |
| 2026 | Castle Hill |
| 2027 | ? Camden |
| 2028 | ? Sutherland |
| 2028 | ? West Ryde |

1/3/23 Gosford not able to organise. Shaftes were able to step up

The Watagans + Hunter Valley + Southlakes Not able to assist

Recurrent order of Ecclesias to provide Chair for NCC meetings (see separate tab)

| |
|---------------------|
| Castle Hill |
| Doonside |
| Shaftesbury Road |
| Sutherland |
| West Ryde |
| Hurstville District |

SCYP Committee Advisors

| | |
|---------|---|
| 2025? | Philip & Samantha Henry (Hurstville District) SCYP Committee Advisers in 2024 (to June) |
| 2023-24 | Philip & Samantha Henry (Hurstville District) SCYP Committee Advisers in 2024 - SCYP Assistant Committee Advisers in 2023 (from July) |
| 2023-24 | Adam & Michele Wyszynski (Hurstville District) Co SCYP Committee Advisers in 2024 |
| 2022 | Carlton & Robyn Johnson (Hurstville District) |
| 2022 | Mark & Sharon Law |
| 2021 | Lyndon & Hazel Crossley (West Ryde) |
| 2020 | Carlton and Robyn Johnson (Hurstville District) |
| 2019 | Carlton and Robyn Johnson (Hurstville District) |
| 2018 | Carlton and Robyn Johnson (Hurstville District) |
| 2017 | Andrew and Liz O'Toole (West Ryde) |
| 2016 | Ross and Emily O'Toole (West Ryde) |
| 2015 | Stuart and Judy Muir (Lakemba) |
| 2014 | Simon and Bev Morgan (Shaftesbury Road) |
| 2013 | Terry and Nita Lawrie (Lakemba) |
| 2012 | Phil and Jacqui Collins (Hurstville District) |
| 2011 | Tim and Debbie Norwood (West Ryde) |
| 2010 | Paul and Kerrie Morgan (Doonside) |
| 2009 | David and Sue Morgan (Castle Hill) |
| 2008 | David and Jan Errington (Shaftesbury Road) |
| 2007 | Ian and Jenni Sawell (West Ryde) |
| 2006 | John and Anne French (Doonside) |
| 2005 | Sam and Sharon Pogson (Castle Hill) |

CCLI Account Numbers CCLI Group Licence to be displayed by all: **62243**

NCC Group Access Code: 0355857-04-9981

| | | | | | |
|-------------------------|--------|--------------------------|--------|------------------------------|---------|
| Boolaroo (A 15-49) | 322110 | Gosford (B 50-99) | 420751 | Southern Highlands (A 15-49) | 331345 |
| Cabramatta (A 15-49) | 339419 | Hunter Valley (A 15-49) | 382198 | Southlakes (B 50-99) | 381618 |
| Camden (A 15-49) | 209013 | Hurstville (B 50-99) | 165308 | Sutherland (A 15-49) | 291052 |
| Castle Hill (B 50-99) | 165243 | Moorebank (A 15-49) | 335688 | Taree (A 15-49) | 165377 |
| Charlestown (C 100-149) | 165267 | Newcastle (A 15-49) | 149001 | Toronto (A 15-49) | 378236 |
| Coffs Harbour (AH 1-14) | 153640 | Punchbowl (C 100-149) | 335695 | The Watagans (A 15-49) | 5459806 |
| Doonside (A 15-49) | 165281 | ShaftesRd/SCYP (B 50-99) | 165360 | West Ryde (B 50-99) | 165384 |

CommBank's details for bank transfers: BSB **062033** A/C **00902894** and include details: **<Ecclesial name>+<Q1 / Q2 / Q3 / Q4 / ALL YR / CCLI / DONATION>**
Please also email the NCC Treasurer Bro. Colin Hillman - colin@hillman.id.au of the date and amount of your transfer.

| Outstanding Action Items from Previous NCC Meetings | | | | | | | |
|---|-----------------|--|------------------------------|--------------------|------------|--|---------------------------------------|
| Action No. | Area | Description of Action Required | Date Initiated | Person Responsible | Due date | Description of Action Taken | Completed (meeting date or Yes or No) |
| 23JUN27/05 | Children's Camp | Ask if Camden, Sutherland and West Ryde if they are able to be on the roster for organising future camps. Initially asked The Watagans, Hunter Valley & Southlakes if they would like to combine for either 2027 or 2028. 28/11/23 reply of no from Southlakes & The Watagans. 29/11/23 will now seek if there is interest from Camden, Sutherland & West Ryde for either 2027 or 2028. | 27/06/2023 03/07/2023 | NCC Secretary | 28/11/2023 | NCC Secretary to check on willingness. Awaiting response from The Watagans, Hunter Valley & Southlakes for 2027 or 2028. Followuped 09/11/2023 | |
| | | | | | | | |
| | | | | | | | |

| Budget/Member | \$32 | | | Calendar Year | 2023 | | OUTSTANDING | | |
|----------------------------------|------|-----------|---------|---------------|----------|----------|-------------|--------------------|-------------------|
| Ecclesia | NCC | CCLI | Members | N°/Budget/Rnd | Budget | Receipts | Difference | Expenses/Transfers | PrvYr Contributio |
| Boolaroo ('22 CCLI \$108) | NCC | CCLI only | | 15.625 | \$608 | \$608 | | | \$108 |
| Cabramatta | NCC | CCLI only | | | \$110 | \$110 | | | |
| Camden | NCC | CCLI only | 55 | | \$200 | \$200 | | | |
| Castle Hill | NCC | CCLI | 80 | 80 | \$2,560 | \$2,560 | | | |
| Charlestown | NCC | CCLI | 124 | 124 | \$3,968 | \$3,968 | | | |
| Coffs Harbour | NCC | CCLI only | | | \$64 | \$64 | | | |
| Doonside ('22 \$608) | NCC | CCLI | 19 | 19 | \$1,216 | \$640 | \$576 | | \$608 |
| Gosford ('22 \$166.85) | NCC | CCLI only | | | \$336 | \$336 | | | \$167 |
| Hunter Valley ('22 \$166.85) | NCC | CCLI only | | | \$336 | \$336 | | | \$167 |
| Hurstville | NCC | CCLI | 68 | 68 | \$2,176 | \$2,176 | | | |
| Lakemba | NCC | CCLI | 12 | 12 | \$384 | \$384 | | | |
| Moorebank ('22 \$1120) | NCC | CCLI | 33 | 33 | \$2,176 | \$2,176 | | | \$1,120 |
| Newcastle ('22 \$107.75) | NCC | CCLI only | | | \$218 | \$218 | | | \$108 |
| Punchbowl | | CCLI only | | | \$250 | \$250 | | | |
| Shaftesbury Road | NCC | CCLI+SCYP | 42 | 42 | \$1,344 | \$1,008 | \$336 | | |
| Southern Highlands | NCC | CCLI only | | | \$110 | \$110 | | | |
| Southlakes ('22 \$166.85) | NCC | CCLI only | 52 | | \$336 | \$336 | | | \$167 |
| Sutherland | NCC | CCLI | 26 | 26 | \$832 | \$632 | \$200 | | |
| Taree | NCC | CCLI | 10 | | \$200 | \$200 | | | |
| The Watagans | NCC | CCLI only | | | \$110 | \$110 | | | |
| Toronto | NCC | CCLI only | 50 | | \$110 | \$110 | | | |
| West Ryde | NCC | CCLI | 53 | 53 | \$1,696 | \$1,696 | | | |
| Wollongong | NCC | | 18 | | | | | | |
| Lamb Of God incl \$50 GST refund | | | | | | \$500 | \$550 | | |
| CCLI + Public Performance | | | | | | | | \$2,895 | |
| Insurance | | | | | | | | \$2,667 | |
| Combined Memorial Meeting | | | | | | \$995 | | \$995 | |
| Isolation League funding | | | | | | | | | |
| SCYP/Kids/SYW Camp Hosts | | | | | | | | \$8,400 | |
| Interest (ING Account) | | | | | | | | | |
| Interest (Heritage Loan) | | | | | | \$52,649 | | \$52,649 | |
| ATO /GST | | | | | | \$64 | | | |
| ? CCLI Estimate | | | | 473 | Budget | Receipts | Outstanding | Expenses/Transfers | Previous |
| TOTAL | | | | \$1,869 | \$19,339 | \$19,786 | \$1,662 | \$67,606 | \$2,444 |

| | | | | | | | | |
|-----------|------------|-------------|--------------|--------------|----------------------|--------------------------|-------------------|--|
| CCLI ONLY | | B/F Balance | | All Receipts | Expenses / Transfers | Bank Balance C/F Balance | Updated 25/06/23 | |
| \$ | 13,659.97 | \$ | \$76,716.77 | \$77,482.43 | CommBank | \$12,894.31 | 06 2033 0090 2894 | |
| \$ | - | \$ | \$66,501.06 | \$200.52 | CommBank ** | \$66,701.58 | 06 2009 1113 9421 | |
| \$ | 66,481.36 | \$ | \$19.70 | \$66,501.06 | Ing Bank | | ** | |
| \$ | 52,370.39 | | | | Loan to Heritage | \$ | 52,370.39 | |
| \$ | 132,511.72 | | \$143,237.53 | \$144,184.01 | | | \$131,966.28 | |

** Support Service (welfare) \$1,846 Youth Conference \$10,730.17; NCC/2024 Conference \$54,125.91

CommBank's details for bank transfers: **BSB 062033 A/C 00902894** and include details: <Ecclesial name>+<1 / 2 / 3 / 4 / ALL YR / CCLI / DONATION>

Please also email the NCC Treasurer Bro. Colin Hillman - colin@hillman.id.au of the date and amount of your transfer.

| NCC Secured Documents on Google Drive for ncc@pace.info | | | |
|---|--------------------------|---------------------------------------|--|
| Order | Document Type | Document Description / Name | |
| 1 | Annual Reports | Various Years (back to 2009) | https://drive.google.com/drive/folders/1hS-6UdHEaNokK5DVjAao3VlxU3Wp6_Ph?usp=sharing Click on the above hyperlink for access & download |
| 2 | Child Safety | Various | |
| 3 | Handbook | Various Years (from 2020) | |
| 4 | Meeting Minutes | Various Monthly Meetings (back 2012) | |
| 5 | Other | Various Other Documents | |
| 6 | Policies & Constitutions | Various | |
| 7 | Contacts | Who's Who (current and past versions) | |
| | | | |
| | | | |

| Completed Action Items for NCC Meetings | | | | | | | |
|---|--|--|----------------|---|------------|--|-----------------------|
| Action No. | Topic | Description of Action Required | Date Initiated | Person Responsible | Due date | Description of Action Taken | Completed (Yes or No) |
| 23FEB28/04 | Isolation League | Re-circulate Isolation League Secretary position description for the vacancy of the Secretary. Can Secretary's / Recorders please raise this again with your members? | 28/02/2023 | NCC Secretary & Ecclesial Secretary's / Recorders | 4/04/2023 | Re-circulate the Isolation League Secretary position description for the vacancy of the Secretary. | 02-March-2023 |
| 23FEB28/06 | CRAC | Further discussion at the next NCC Meeting on the suggestion by the CRAC Secretary for a Sydney CRAC due to the future numbers of refugees to arrive in Sydney. | 28/02/2023 | NCC Committee | 27/06/2023 | Circulate the updated Annual Report (under separate cover). | 02-March-2023 |
| 23FEB28/01 | Finance | Please let the Secretary know your ecclesial member numbers which will be used in the formulation of the 2023 NCC Budget. | 28/02/2023 | Ecclesial Secretary's / Recorders | 4/04/2023 | Received or assumed | 04-March-2023 |
| 23FEB28/02 | Calendar | Can Secretary's / Recorders please include baptisms, engagements and weddings in the Calendar. Our whole community would love to hear the good news. | 28/02/2023 | Ecclesial Secretary's / Recorders | 27/06/2023 | In General Business for 27th June 2023 | 27-June-2023 |
| 23FEB28/03 | SCYP | Secretary's / Recorders please discuss this serious situation of the lack of a nomination for an Assistant Committee Advisors and the lack of response for SCYP / Activities hosts. The SCYP is urgently seeking Host Volunteers. Only 7 volunteers have been received so far for 10 classes and 10 activities. A Google Form is still available for notification of all members who are willing to be hosts for a class, an activity or two: https://docs.google.com/forms/d/e/1FAIpQLSf4px0FIMo2SI0NZFc8bgEtjFmPj-5Rktlqm4X7FJph5IVCw/viewform?vc=0&c=0&w=1&flr=0 SCYP appreciates those who have nominated but would prefer parents with attending SCYP young people. | 28/02/2023 | Ecclesial Secretary's / Recorders | 4/04/2023 | SCYP appreciates those who have nominated but would prefer parents with attending SCYP young people. | 27-June-2023 |
| 23FEB28/05 | Kid's Camp | Gosford still has not confirmed that they are willing to coordinate the 2023 Camp. Ken said that he would investigate if Shaftesbury Road could step up to do it. Gosford has just confirmed (1/3/23) that they will not be able to coordinate the 2023 Camp. | 28/02/2023 | Ken Pooley & Shaftesbury Road | 4/04/2023 | Shaftesbury Road have graciously stepped up and have organised the Camp. | 14-July-2023 |
| 22NOV22/04 | SCYP | Obtain recommendations for Assistant Hosts for 2023 from Adam & Michele Wyszynski. 03/12/22 Adam rang to update the status. He is currently arranging a followup with potnetial candidates. | 22/11/2022 | Secretary | 28/02/2023 | Email sent.& NCC Handbook updated. 03/12/22 Status updated. Adam Wyszynski rang early June 2023 to say that, based on discussions with Phil & Sam Henry, they may be joining Hurstville ecclesia shortly and they were willing to fill the vacant position of Assistant Committee Advisors. And next year, Adam & Michele were willing to stay on as Assistant Committee Advisors throughout 2024. Phil & Samantha Henry were nominated by Hurstville Dsitric and were accepted by the NCC Committee. | 27-June-2023 |
| 23JUN27/03 | Child Safety, Governance & Risk Management | Remind all Sub Committees of the need to regularly check and verify WWC for everyone involved with children and young people. Also remind all Sub Committees that WWC refresher training is available on the NCC website unless they have a special training program. Such training should be undertaken at least every year. Request that all Risk Assessments for events are sent to the NCC Secretary a couple of weeks before planned events. | 27/06/2023 | NCC Secretary | 28/11/2023 | NCC Secretary to send reminders / request | 29-June-2023 |

Completed Action Items for NCC Meetings

| Action No. | Topic | Description of Action Required | Date Initiated | Person Responsible | Due date | Description of Action Taken | Completed (Yes or No) |
|------------|--|--|----------------|--------------------------------|------------|--|--|
| 23JUN27/04 | Children's Camp | Urgent appeal for a ecclesias to ask whether there is at least one couple at your ecclesia who would be willing to host at the camp on 14 to 16 July 2023? Please contact Phil Pooley (phil.pooley@gmail.com, 0408 440 111). | 27/06/2023 | All Ecclesias | 14/07/2023 | NCC Secretary to circulate request | 29-June-2023 |
| 23JUN27/01 | Child Safety, Governance & Risk Management | Richard Steel to prepare a profile description of the nature, knowledge, skills and experience of such a multi-disciplined team to develop simplified strategies and check lists to ease ecclesial compliance with the law, as well as providing a support resource for simplifying all of these ever increasing rules and legal obligations being imposed on ecclesias. NCC Secretary to circulate the multi-disciplined team profiles throughout NSW with the objective of building this capability through formation of this special team / taskforce. | 27/06/2023 | Richard Steel NCC Secretary | 28/11/2023 | Prepare profile Send to all ecclesias | Draft of wording via google form was sent to Richard Steel on 03/07/2023 |
| 23JUN27/02 | Combined Memorial Meeting | All Ecclesias to provide suggestions for Exhorters for the Combined Memorial Meeting for 2024. Suggestions so far: Ian Sawell, Jake Kirkwood. Based on responses, an online survey of exhorter preferences was circulated. Based on that David Mansfield has been asked to exhort in 2024 and he has agreed. | 27/06/2023 | All Ecclesias | 28/11/2023 | NCC Secretary to circulate request | 23-August-2023 |
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