



2 December 2025

Dear Secretaries / Co-ordinators

ARMIDALE SPRING BIBLE WEEK	NEWSTART
FAMILY WEEK	COMBINED MEMORIAL MEETING
NORTHERN COMBINED WEEKEND	PRAISING (PLANNING FOR 2026)
WOMEN @ THE WELL	NSW RISK SUPPORT TEAM
NCYC	NCC TREASURER / NCC WEBSITE
SCYP	INTER-ECCLESIAL SPEAKING PLAN
27YC	WORSHIP BOOK (FINANCIAL REPORT ONLY)
HAT HEAD CAMP	CHRISTADELPHIAN REFUGEE ASSISTANCE COUNCIL INC

2025 REPORT TO THE NCC - DUE BY 20th JANUARY 2026

Your report for the calendar year is due **no later than 20th January 2026** so that it can be circulated to ecclesial Secretary / Recorders early in February with the agenda for the February Annual General Meeting. **Please provide your report in an MS Word / MS Excel format, not as a PDF.** This is so it can be merged together with other Committee reports.

The report can include:

- If there was no activities in the year, then you may wish to provide a comment on planning for 2025,
- any features you wish to highlight about your activities during the year,
- any issues with which the ecclesias should be familiar,
- a list of office bearers and any changes to the committee,
- you may care to offer more detail if you feel it is relevant.
- confirm, where applicable, that your committee is maintained a Working With Children register or else using the SafeMinistryCheck and are completed activity Risk Assessments.

A financial statement should also be presented if applicable. This can be as simple as:

- the opening balance at 1st January and the closing balance at 31st December,
- a statement of total income and total expenditure,
- Any significant items of income and expenditure.

The Annual Report is the official process of accountability to the New South Wales ecclesias, being incorporated and needing to demonstrate governance and financial accountability. This is as outlined in the [current NCC Handbook](#).

You can of course submit your Committee report before January if your Committee has already finalised their work for the year.

If you have any questions please contact me.

Looking forward to your report(s) to be sent to ncc@aace.info

With love in Christ

Paul

NCC Secretary Email: ncc@aace.info